

## REQUEST FOR QUOTATION

Dear Supplier / Service Provider

You are receiving this Request for Quotation / Proposal as a result of interacting with Tushiyah Advisory Services in the past

Kindly respond at soonest.

**PLEASE NOTE: THIS IS NOT A PURCHASE ORDER**

<b>Date</b>	18 January 2019
<b>Contracting company details</b>	
<b>RFQ number</b>	MRK00 RFQ028
<b>Company</b>	Tushiyah Advisory Services
<b>Contact numbers</b>	JHB office: 011 202 5029 Mobile: 079 846 4543
<b>Contact persons</b>	Asanda Sibobi
<b>Project Name</b>	Marketing Website
<b>Project / Delivery Address</b>	106 Johan Avenue, Sandton
<b>Closing date and time for responses</b>	25 January 2019
<b>Delivery date for final product</b>	22 February 2019
<b>Quotations to be sent to</b>	asanda@tushiyah.co.za

<b>Supplier / Service provider details</b>	
<b>Business name</b>	
<b>Physical address</b>	
<b>Postal address</b>	
<b>Registration number</b>	
<b>Contact numbers</b>	
<b>Contact persons</b>	
<b>BBBEE level</b>	
<b>Black owned</b>	%
<b>Black woman owned</b>	%
<b>Youth owned (Below 35 years)</b>	%
<b>Provide 3 references companies with names and contact numbers your business has supplied previously</b>	
<b>1. Name of company:</b> <b>Contact number:</b> <b>Contact person:</b>	

**2. Name of company:**  
**Contact number:**  
**Contact person:**

**3. Name of company:**  
**Contact number:**  
**Contact person:**

**Please attach the following documents with the quotation. These documents will be one of the qualifying criteria.**

1. BBBEE certificate
2. Company registration documents
3. Tax Clearance certificates
4. Company profile

**Please quote on the following**

**Description:**

The procuring company requires the services of a local based Service Provider to design and host a modern and highly efficient website. The website should:

- Upload videos and podcasts
- Upload the company profile
- Enlist business and job opportunities
- Allow interactions with external stakeholders
- Be able to cater for articles / blogs
- Have Social Media links
- Have fast load times
- Offer effective navigation
- Have well formatted content that is easy to scan
- Have well planned information architecture
- Be mobile compatible
- Crisp look and feel

The tone of the design should be corporate but without losing the human touch. In essence, it must feel personal to the user.

Potential service providers are encouraged to visit our current website [www.tushiyah.co.za](http://www.tushiyah.co.za) for an idea of our page map and provide an improved and innovative overall architecture that is conducive for growth and can easily be managed by the company's personnel

Quotations and all supporting documents are to be emailed to the required recipients by no later than the closing date and time stated on Page 1.

Site visits, briefing sessions and queries: Asanda Sibobi  
0 11 202 5029 / 079 846 4543